



मैट्स यूनिवर्सिटी MATS UNIVERSITY



**NAAC
GRADE A⁺**
ACCREDITED UNIVERSITY

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MINUTES OF THE MEETING OF 27th ACADEMIC COUNCIL

27th meeting of the Academic Council was called on **22nd March, 2025**, in the Board Room of Off-campus of the University, Pandri at 11:00AM. Following members attended the meeting:

S NO.	NAME OF THE OFFICIALS AND DESIGNATION	POSITION
1	Prof. (Dr.) K. P. Yadav - Hon'ble Vice-Chancellor	Chairperson
2	Prof. (Dr.) Deepika Dhand - Pro Vice-Chancellor	Member
3	Shri Priyesh Pagariya - Director General	Member
4	Dr. Vijay Bhushan Nag - Dean, Academics & Director, IQAC	Member
5	Prof. (Dr.) Parvinder Hanspal - Dean, MSED and MSPED	Member
6	Prof. (Dr.) Umesh Gupta - Dean, MSBS and MSMSR	Member
7	Prof. (Dr.) Omprakash Chandrakar - Head, MSIT	Member
8	Prof (Dr.) Ashish Saraf - Head, MSS	Member
9	Dr. Kalpana Chandrakar - Head, MSLS	Member
10	Prof. (Dr.) Amit Nayak – Principal, MSP	Member
11	Prof. (Dr.) Ranjana Das Sarkhel - HoD, MSAH - English	Member
12	Prof. (Dr.) Reshma Ansari - HoD, MSAH - Hindi	Member
13	Prof. (Dr.) Shaista Ansari - HoD, MSAH - Psychology	Member
14	Dr. Deenanath Yadav - HoD, MSAH - SW	Member
15	Dr. Pradeep Saxena – Controller of Examinations	Member
16	CA Sourabh Soni – Chief Finance Officer	Member
17	Dr. Ramesh Kumar Sahu – Deputy Registrar	Member
18	Prof. (Dr.) A. K. Tripathi – Dean, College of Dairy Sc. & Food Tech., Kamdhenu University, Durg	External Member
19	Dr. Dharmendra P. Sharma – Director, MCDOE	Special Invitee
20	Shri Gokulananda Panda – Registrar	Member Secretary

The following members could not attend the meeting owing to their pre-occupation:

21	Prof. (Dr.) K. C. Dalai - Dean, MLS	Member
22	Prof. (Dr.) Asha Ambhaikar - Director, MSEIT	Member
23	Mrs. Parvinder Kaur - Head, MSFDT	Member
24	Prof. (Dr.) Sanjeet Tiwari – Principal, MSED	Member
25	Dr. Ayaz Khan - Head, MSPED	Member
26	Prof. (Dr.) S. S. Shaw - Technical Advisor, Mahatma Gandhi Udyaniki and Vaniki University, Raipur	External Member



Welcome address by the Chairperson

The Hon'ble Vice-Chancellor of MATS University, Prof. (Dr.) K. P. Yadav, presided over the meeting, during which several key points were discussed and finalized. In his opening address, the Hon'ble Vice-Chancellor warmly welcomed core members, external member and the special invitees. He began by extending his heartfelt congratulations to the university community, on behalf of the Academia, for their consistent efforts in delivering high-quality academic approach.

Following the Vice-Chancellor's remarks, the Registrar Shri Gokulananda Panda as Member Secretary presented a brief overview of the academic enhancement and their functioning to the members of the Academic Council. This presentation provided valuable insights into the academic structure, operational effectiveness, and strategic direction of the university, enabling the Academic Council members to better understand and contribute to the institution's Vision and Mission.

The subsequent agenda items were deliberated upon:

27AC/2024-25/01:	Confirmation of the Minutes of the 26 th Academic Council meeting.
27AC/2024-25/02:	Review and discussion on the Action Taken Report based on decisions made in the previous meeting.
27AC/2024-25/03:	<p>Proposal for approval of the recommendations submitted by the Board of Studies (BoS) across all school/departments.</p> <ul style="list-style-type: none">• To organise Mid-term examination of the all dept/schools.• Planning for forthcoming Term-end examinations May-June 2025.• MSIT/MSLS has to propose to organise National Conference in June-2025.• Readiness of the implementation of NEP-2020 from next academic session 2025-26.• Add two (02) courses in BA English (Hons) in next academic session.• MSMSR/MSBS has to propose to organise International Conference in May-June 2025.• MSAH-SW has to plan to study tour in Kawardha.
27AC/2024-25/04:	Approval of the Programme Project Reports (PPRs) for Open and Distance Learning Programmes under MCDOE.
27AC/2024-25/05:	Approval of the Study Learning Materials (SLMs) for Open and Distance Learning Programmes under MCDOE.
27AC/2024-25/06:	Approval of the E-content and Video Materials for Online Education programmes under MCDOE.
27AC/2024-25/07:	Discussion on preparation for UGC-12(B) inspection in the upcoming months.
27AC/2024-25/08:	Any other agenda with the permission of the Chair.

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Agenda Item No 1: Confirmation of the Minutes of the 26th Academic Council meeting.

Discussion: Mr. Gokulananda Panda – Registrar has presented and briefing the 26th Minutes of the Academic Council meeting to the floor.

Resolution: *The Academic Council members unanimously approved and announced its official the 26th Minutes of the Academic Council held on 05th February, 2025.*

Agenda Item No 2: Review and discussion on the Action Taken Report based on decisions made in the previous meeting.

Discussion: Mr. Gokulananda Panda – Registrar has presented and shared the Action Taken Reports of the 26th Academic Council meeting.

Resolution: *The details shared were noted by the members of the 26th Minutes of the Academic Council held on 05th February, 2025.*

Agenda Item No 3: Proposal for approval of the recommendations submitted by the Board of Studies (BoS) across all school/departments.

Discussion: The Chairperson opened the meeting by introducing the proposal for approval of the recommendations submitted by the Board of Studies (BoS) across all School/Departments.

Dr. Vijay Bhushan – Dean, Academics has briefed the BoS recommendations and put forward a series of academic reforms and others that required the approval of the Academic Council to proceed further.

The Chairperson overviewed of the key recommendations that were presented by the Board of Studies, including the following.

1. To organise Mid-term examination of the all dept/schools.
2. Planning for forthcoming Term-end examinations May-June 2025.
3. Readiness of the implementation of NEP-2020 from next academic session 2025-26.
4. Add two courses in BA English (Hons) in next academic session:
 - Reporting for Media
 - Translation Studies.
5. MSIT/MSLS has to propose to organise National Conference in June-2025:
 - Proposed Theme: “Emerging Trends in Computer Science and Artificial Intelligence”.
6. MSMSR/MSBS has to propose to organise International Conference in May-June 2025:
 - Proposed Theme: Feedback received from stakeholders.
7. MSAH-SW has to plan to study tour in Kawardha:
 - 2nd Semester students of Master of Social Work.



Resolution:

The Academic Council has unanimously approved all the recommendations, received by the respective Board of Studies. Details shared with noted by the members were presented.

The Council will communicate its recommendations for ratification to the appropriate body related to the financial and infrastructural obligations.

Agenda Item No 4:

Approval of the Programme Project Reports (PPRs) for Open and Distance Learning Programmes under MCDOE.

Discussion:

Prof. (Dr.) K. P. Yadav – Vice-chancellor has presented this proposal for approval of the Programme Project Reports (PPRs) for various Open and Distance Learning (ODL) programmes to be offered under the aegis of the MATS Centre for Distance and Online Education (MCDOE).

It was informed that the PPRs had been meticulously developed in accordance with the University Grants Commission - Distance Education Bureau (UGC-DEB) Regulations, incorporating comprehensive details on the following aspects:

- Programme objectives and intended learning outcomes
- Curriculum framework and structure
- Instructional design and pedagogy
- Faculty and academic resource details
- Learner support services and academic delivery mechanisms, and Assessment and evaluation strategies.

The following programmes were proposed under the ODL mode:

Under Graduate	Post Graduate
1. Bachelor of Arts (BA)	7. Master of Science in Chemistry (MSc Chemistry)
2. Bachelor of Commerce (BCom)	8. Master of Science in Mathematics (MSc Mathematics)
3. Bachelor of Business Administration (BBA)	9. Master of Library & Information Science (MLib&ISc)
4. Bachelor of Computer Application (BCA)	10. Master of Arts in English (MA English)
5. Bachelor of Science in Biology (BSc Biology)	11. Master of Commerce (MCom)
6. Bachelor of Library & Information Science (BLib&ISc)	12. Master of Social Work (MSW)
	13. Master of Business Administration (MBA)
	14. Master of Computer Application (MCA)

The Council appreciated the thorough internal review and vetting process undertaken by the concerned academic and administrative units to ensure the quality, relevance, and regulatory compliance of each proposed programme. It was further noted that the PPRs are aligned with the National Education Policy (NEP-2020), emphasizing flexibility, employability, and access to quality education for distance learners.

Resolution:

After detailed deliberations and careful consideration of the presented PPRs, the Academic Council unanimously approved the proposal for



the introduction of the aforementioned ODL programmes under the MCDOE. The Council appreciated the academic rigor, structural soundness, and regulatory compliance reflected in the PPRs, as well as their alignment with the objectives of the NEP-2020.

Agenda Item No 5: **Approval of the Study Learning Materials (SLMs) for Open and Distance Learning Programmes under MCDOE.**

Discussion:

Prof. (Dr.) K. P. Yadav – Vice-chancellor has presented a comprehensive proposal for the approval of Study Learning Materials (SLMs) developed for various Open and Distance Learning (ODL) programmes under the aegis of the MATS Centre for Distance and Online Education (MCDOE).

In his presentation, Prof. Yadav emphasized that the development and deployment of high-quality SLMs is a cornerstone of effective ODL delivery, significantly influencing learner engagement, conceptual understanding, and academic achievement. The Academic Council was apprised that the SLMs have been developed strictly in accordance with the norms and standards prescribed by the University Grants Commission - Distance Education Bureau (UGC-DEB) Regulations.

The materials have been designed to be pedagogically robust, self-contained, and learner-centric, integrating print, digital, and multimedia elements where appropriate. These features are aimed at enhancing accessibility and independent learning. The following programmes were covered under the SLM development initiative:

Under Graduate	Post Graduate
1. Bachelor of Arts (BA)	7. Master of Science in Chemistry (MSc Chemistry)
2. Bachelor of Commerce (BCom)	8. Master of Science in Mathematics (MSc Mathematics)
3. Bachelor of Business Administration (BBA)	9. Master of Library & Information Science (MLib&ISc)
4. Bachelor of Computer Application (BCA)	10. Master of Arts in English (MA English)
5. Bachelor of Science in Biology (BSc Biology)	11. Master of Commerce (MCom)
6. Bachelor of Library & Information Science (BLib&ISc)	12. Master of Social Work (MSW)
	13. Master of Business Administration (MBA)
	14. Master of Computer Application (MCA)

The Council was informed that the development process of these materials involved a collaborative effort by subject matter experts, instructional designers, and academic editors. The academic rigor, structural coherence, and learner engagement potential were meticulously validated through internal quality audits and peer review mechanisms.

Furthermore, it was highlighted that the developed SLMs have been submitted to a designated Expert Committee for their detailed review, recommendation, and final approval of the content. This external validation aims to further ensure academic integrity, accuracy, and adherence to regulatory standards.



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Additionally, the Council noted with appreciation that systematic provisions have been made for content localization and translation into regional languages, ensuring inclusivity and wider reach. A periodic review mechanism has also been instituted to keep the content contextually relevant and updated in alignment with national curriculum frameworks and emerging academic trends.

Resolution:

The Academic Council unanimously approved the Study Learning Materials (SLMs) for the aforementioned ODL programmes. The Council also placed on record its deep appreciation for the academic and technical teams involved in this significant endeavour. The Council commended the quality, comprehensiveness, and learner-centric design of the SLMs and acknowledged the initiative as a progressive step towards enhancing the academic integrity and outreach of MATS University's Distance education offerings.

Agenda Item No 6: Approval of the E-content and Video Materials for Online Education programmes under MCDOE.

Discussion:

Prof. (Dr.) K. P. Yadav – Vice-chancellor has presented the proposal for the approval of e-content and video materials developed for the Online Education Programmes offered under the MATS Centre for Distance and Online Education (MCDOE).

He emphasized that high-quality digital content is fundamental to the success of online education, as it directly contributes to learner engagement, academic effectiveness, and the flexibility required in a digital learning ecosystem.

It was informed that the development of e-content and video lectures had been undertaken in strict compliance with the University Grants Commission - Distance Education Bureau (UGC-DEB) Regulations, ensuring alignment with the prescribed course outcomes and programme objectives. The development process followed a rigorous academic and technical framework and involved close collaboration among:

- Subject Matter Experts (SMEs)
- Media Production Professionals
- Instructional Designers
- Technical Support Teams.

This collaborative approach ensured that the content was academically robust, visually engaging, and pedagogically sound. The programmes for which e-content and video lectures were developed are as follows:

ONLINE EDUCATION
1. Bachelor of Commerce (B.Com.) -
2. Bachelor of Business Administration (BBA)
3. Bachelor of Computer Application (BCA)
4. Master of Business Administration (MBA)
5. Master of Computer Application (MCA)



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The key features of the e-content were highlighted, including:

- Modular structure with well-defined learning units
- Integration of multimedia (animations, infographics, etc.)
- Interactive elements for learner engagement
- Accessibility options such as subtitles and transcripts
- Compatibility with diverse learning devices and platforms.

The Council was also apprised that the content had undergone multiple layers of academic and technical quality checks, including pilot testing with student groups, to ensure effectiveness and learner satisfaction.

Resolution:

After extensive deliberations, the Academic Council appreciated the comprehensiveness, quality, and learner-centric design of the digital learning resources. The following suggestions were also noted:

- *Periodic revision and updating of the video content*
- *Ensuring accessibility for learners with disabilities*
- *Incorporating a multilingual approach where feasible to increase inclusivity.*

The development team assured the Council that robust systems are in place for regular content updates, integration of learner feedback, and full compliance with accessibility standards.

The Academic Council unanimously approved the proposal for the e-content and video materials developed for the Online Education Programmes under MCDOE. The Council acknowledged the efforts of all departments and teams involved, and the details presented were duly noted by the members.

Agenda Item No 7:

Discussion on preparation for UGC-12(B) inspection in the upcoming months.

Discussion:

Shri Gokulananda Panda – Registrar has presented this proposal about discussion on preparation for the upcoming UGC-12(B) inspection scheduled in the April-May months of 2025. The UGC-12(B) accreditation is a significant milestone for our institution, and ensuring compliance with the UGC guidelines is crucial for maintaining our status as a recognized higher education provider. The inspection will focus on a thorough evaluation of our infrastructure, academic quality, governance, and research initiatives, which will impact our ability to receive funding and recognition for further academic advancements.

A detailed review of the institution's documentation, including curriculum frameworks, faculty qualifications, financial statements, infrastructure reports, and academic outcomes, was initiated. It was agreed that all departments and administrative sections would cooperate to ensure the submission of accurate and up-to-date records. Special attention will be given to areas such as academic performance, research output, student support services, and adherence to UGC regulations.



Resolution:

The Academic Council unanimously acknowledged and resolves to establish a UGC-12(B) Coordination and Compilation committee as Core team, comprising senior administrative and academic members to oversee the entire process.

This committee will ensure all documents and processes align with UGC requirements, and any necessary improvements or modifications will be implemented ahead of the inspection. Additionally, a mock inspection will be conducted to identify areas that require further refinement before the official review.

Agenda Item No 8: Any other agenda with the permission of the chair.

Discussion: None.

The Member Secretary expressed his gratitude to all the members present at the meeting.

 Prof. K. P. Yadav Chairperson	 Prof. Deepika Dhand Member	 Prof. A. K. Tripathi External Member	 Shri Priyesh Pagariya Member	 Dr. Vijay Bhushan Member
 Prof. Parvinder Hanspal Member	 Prof. Umesh Gupta Member	 Prof. Omprakash Chandrakar Member	 Prof. Ashish Saraf Member	 Prof. Kalpana Chandrakar Member
 Prof. Amit Nayak Member	 Prof. Ranjana Das Sarkhel Member	 Prof. Reshma Ansari Member	 Prof. Shaista Ansari Member	 Dr. Deenanath Yadav Member
 Dr. Pradeep Saxena Member	 CA Sourabh Soni Member	 Dr. Ramesh Ku. Sahu Member	 Dr. Dharmendra Sharma Special Invitee	 Mr. Gokulananda Panda Member Secretary

